

Project Title	Enhanced Support Activities to Strengthen the European Integration Process
Cris Decision number	2011/022-985
Project no.	TR2011/0740.26
MIPD Sector Code	9. Other support activities
ELARG Statistical code	40
DAC Sector code	15110
Total cost (VAT excluded) <sup>1</sup>	18.890.000 Euro
EU contribution	17.000.000 Euro
EU Delegation in charge/Responsible Unit	EU Delegation in Ankara
Management mode	<p>Decentralised:</p> <p>The CFCU will be Implementing Agency and will be responsible for all procedural aspects of the tendering process, contracting matters and financial management, including payment of project activities. The director of the CFCU will act as Programme Authorizing Officer (PAO) of the project.</p> <p>Mr. Muhsin ALTUN (PAO-CFCU Director)  Central Finance and Contracts Unit  Tel: +90 312 295 49 00  Fax: +90 312 286 70 72  E-mail: <a href="mailto:pao@cfcu.gov.tr">pao@cfcu.gov.tr</a>  Address: Eskişehir Yolu 4.Km. 2.cad. (Halkbank Kampüsü)  No:63 C-Blok 06580 Söğütözü/Ankara TURKEY</p>
Implementing modality	Project
Project implementation type	Grant
Zone Benefiting from the action	Turkey

## 1. BASIC INFORMATION

<sup>1</sup> The total project cost should be net of VAT and/or of other taxes. Should this not be the case, clearly indicate the amount of VAT and the reasons why it is considered eligible.

**1.1 CRIS Number: TR2011/0740.26**

**1.2 Title: Enhanced Support Activities to Strengthen the European Integration Process**

**1.3 Sector: 9 – Other support activities**

**1.4 Location: Turkey, Ankara (other locations as appropriate)**

*Implementing arrangements*

Please refer to Annex-III for implementing arrangements.

**1.5 Implementing Agency:**

The Central Finance and Contracts Unit (CFCU) will be the implementing agency and will be responsible for all procedural aspects of the tendering process, contracting matters and financial management, including payment of project activities. The Director of the CFCU will act as Programme Authorizing Officer (PAO) of the project.

*Contact details in the CFCU:*

Mr. Muhsin ALTUN  
Programme Authorizing Officer  
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**1.6 Beneficiary (including details of Senior Programme Officers):**

The Ministry for EU Affairs (MEUA) is the beneficiary for the project. The identification of single initiatives that will receive support from these components will be made by the MEUA. The MEUA will ensure the effective planning of the utilisation of the funds.

*Contact details of the Senior Programme Officer (SPO):*

Mr. Mehmet CANGİR  
Deputy Undersecretary  
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**1.7 Overall cost** : 18 890 000 Euro

**1.8 EU contribution** : 17.000.000 Euro

**1.9 Final date for contracting** : 3 years after the signature of the FA

**1.10 Final date for execution of contracts** : 2 years following the end date for contracting

**1.11 Final date for disbursements** : 1 year following the end date for execution of the contract

## **2. OVERALL OBJECTIVE AND PROJECT PURPOSE**

### **2.1 Overall Objective**

The objectives to which the project will contribute are:

- Significant progress of the accession preparation process,
- Increased effectiveness and impact of projects financed through EU pre-accession funds,
- Improved absorption of programmed EU funds combined with an increased efficiency during implementation,
- Strengthened technical and administrative capacity of the Turkish administration and other relevant institutions in order to harmonize the acquis and implement acquis related legislation.

Relevant indicators to be used will be the contracting rate, the annual amount of IPA funds to be contracted and paid out by the CFCU under component I and the progress towards meeting result indicators of individual projects.

### **2.2 Project Purpose**

The purpose of this project is to strengthen the capacities of the DIS institutions (office of the NAO, NAC, MEUA, CFCU) and operating structures appointed within the framework of IPA, as well as other relevant Turkish institutions in fulfilling their respective pre-accession roles and functions.

The assessment of the JMC on the pre-accession roles and functions played by the involved institutions during project implementation as well as the self assessments of the involved institutions in the context of regular SMSC activities are important tools to monitor the progress in achieving this project purpose.

### **2.3 Link with AP/NPAA/Progress Report**

This project proposal is linked to the priority areas for Turkey's membership preparation, as underlined in the AP and the NPAA, and is closely monitored in the annual Progress Report on Turkey. All documents recognize the importance of improving the administrative capacity including programming in different subject areas.

#### *Accession Partnership (2008)*

Financial assistance for the priorities identified in the Accession Partnership will be made available through two financial instruments: programmes adopted before and in 2006 will be implemented in accordance with Council Regulation (EC) No 2500/2001 of 17 December 2001 concerning pre-accession financial assistance for Turkey (1). Programmes and projects adopted as from 2007 will

be implemented in accordance with Regulation (EC) No 1085/2006. Under both instruments, the Commission has adopted respectively will adopt financing decisions, followed by a financing agreements signed by the Commission and Turkey. The financing agreements serve as legal basis for the implementation of the concrete programmes.

#### *National Programme for the Adoption of the Acquis (2008)*

Capacity strengthening of the Turkish administration is stated as a priority in order to be able to effectively and correctly implement the acquis. Schedule for each acquis chapter indicating institutional capacity building requirements necessary for legislative approximation and implementation is given in the NPAA.

Strengthening adequate programming will be focused on those areas that have been identified as priorities in both the Accession Partnership and the NPAA.

### **2.4 Link with Multi-annual Indicative Planning Document (MIPD)**

The Multi-annual Indicative Planning Document (MIPD) 2011-2013 for Turkey identifies the priorities (1) to make progress in the critical areas of rule of law in order to tackle key reforms of the judiciary and fundamental rights; (2) to adopt the EU *acquis* in areas where there is complex legislation or costly requirements to adopt EU standards in areas such as transport, agriculture, food safety, environment, climate change and energy; (3) and to support Turkey in its economic and social development and to enhance competitiveness; thereby contributing to the achievement of the Copenhagen criteria.

This project aims to support implementation of various accession related actions of different actors (such as public institutions, ministries, NGOs which have related with acquis implementation, local administrations etc.) in order to meet specific and urgent needs identified in the course of the pre-accession and negotiation processes. All priority sectors of the 2011-2013 MIPD can be supported.

### **2.5 Link with National Development Plan: N/A**

### **2.6 Link with National/Sectoral Investment Plans: N/A**

## **3. DESCRIPTION**

### **3.1 Background and justification**

#### 3.1.1 Project Preparation Facility (PPF)

The MEU, on behalf of the Government of Turkey, operates as the key co-coordinator of the DIS-Turkey, carrying out the necessary programming and monitoring tasks to ensure a close link between the accession process and the use of EU funds. In this role, the MEU shares the responsibility for the qualitative level of various project proposals yearly submitted to the EU together with beneficiaries of these projects.

This facility focuses on providing assistance to line ministries, governmental organizations and NGOs (hereafter all referred to as 'potential beneficiaries' unless mentioned otherwise) for the identification, detailed design (including the finalization of the documents required for their

financing, such as technical specifications) and where necessary, implementation of projects regarding some specific tasks, e.g. assessment of applications under grant schemes. All projects that include investment components should be considered for SEI support both during programming and to prepare implementation. SEI needs should be identified and launched at an early stage of programming, i.e. in the project identification stage.

The availability of PPF will be an important tool that will support the potential beneficiaries in developing mature and accession oriented projects to be submitted for EC financing. An upgraded project design would also contribute to accelerate the contracting and disbursement periods of the programmes adopted. PPF will also contribute in supporting the capacity of the beneficiary institutions with short-term technical assistance in order to evaluate the activities and outcomes of their projects, especially when grant schemes are carried out.

The activities and tasks listed under this facility serves for the purpose of supporting *acquis* chapters. The support will be provided in cases where an initial proposal is considered to correspond to a priority for IPA financial assistance, (justified in terms of AP short or medium term priorities; needs identified through the Regular Reports; activities defined in the NPAA and other relevant strategic documents), but where further efforts are needed to design and appraise mature projects ready for implementation under the upcoming IPA financial assistance programme. In exceptional cases, funds may be used to prepare projects for funding by other IFIs where such projects contribute to the accession process.

### 3.1.2 Unallocated Institution Building Envelope in the Context of Preparations for Pre-accession Process and Accession Negotiations (UNIBE)

The pre-accession period and especially accession negotiations require an increasing number of qualified experts, competent civil servants and necessitate expertise and EU knowledge in the judicial, economic and political matters and establishment or strengthening of concrete administrative structures and management systems in place which satisfy the requirements of the *acquis communautaire* in a number of areas.

The implementation of the NPAA, approximation of Turkish legislation to that of EU and its implementation require developing the current institutional and legal structures besides some investment. Implementing bodies may lack the necessary expertise, knowledge and experience to carry out these tasks.

The negotiations determine the conditions under which each applicant country will join the European Union. On joining the Union, Turkey is expected to accept the *acquis communautaire*, i.e. the detailed laws and rules adopted on the basis of the EU's founding treaties. The negotiations will focus on the terms under, which Turkey will adopt, implement and enforce the *acquis communautaire*, and notably, the granting of possible transitional arrangements, which must be limited in scope and duration. After the negotiations are launched, the pace of each negotiation will depend on the degree of preparation by Turkey and the complexity of the issues to be resolved. For this reason, in order to adapt itself to the negotiation procedures adopted by European Council and to prepare for this tough process, Turkey needs technical support in administrative, legal and practical terms.

The Turkish government has set up EU Coordination Departments in its Ministries and public institutions in order to coordinate and manage the accession period. These departments became responsible for coordination of EU affairs in their Ministries. Further to this the technical

departments of the Ministries are responsible to carry out the harmonisation work in terms of its content. Both EU Coordination departments and technical units of the Ministries, however, may still lack expertise to follow the harmonisation of the *acquis* related to the process of accession and may have limited access to the available information sources of the EU.

Additionally, Decentralized Implementation System (DIS) needs to be further developed in accordance with the requirements of the IPA mechanism. Moreover, support to the operating structures of IPA components is necessary in order to strengthen their capacity to manage the EU funds under Decentralised Implementation System. This action also aims at moving to extended decentralised implementation system (EDIS) in the medium term.

In the light of aforementioned needs, it is essential to create an envelope for unspecified institution building needs (e.g. training, technical assistance etc) for priorities identified in the AP, NPAA, Regular Reports, MIPD and other relevant strategic documents. This envelope will cover a series of demand-driven requests such as twinning, short-term advisory assistance, study visits to EU Member States, attendance to accession related conferences and meetings/workshops by the Turkish administration.

The eligible applicants for this component are the line ministries and public institutions/agencies and their staff directly involved in the EU accession process.

### **3.2 Assessment of Project Impact, Catalytic Effect, Sustainability and Cross Border Impact (where applicable)**

Results can only materialize if the Regular Reports, the Accession Partnership (AP), the National Plan for the Adoption of the *Acquis* (NPAA), the Multi-annual Indicative Planning Document (MIPD) continue to provide strategic guidance to the programming exercise, and related national sector strategies are developed and/or continuously updated. It is also assumed that both the Turkish and EU authorities continue to abide to the principles of the Decentralised Implementation System (DIS) and, even more, commit themselves to advancing this system towards extended decentralization (EDIS).

### **3.3 Results and Measurable Indicators**

#### **Component 1: PPF**

The aim of this component is to strengthen the ability of the relevant potential beneficiaries to design and appraise programmes and projects to be submitted for financing in the framework of the pre-accession financial assistance to Turkey and to help beneficiary institutions in the assessment tasks regarding grant-schemes.

*The result to be achieved under this component is:*

- An improved project pipeline and absorption of programmed EU funds in the framework of IPA Component I, combined with an increased efficiency during implementation

*Measurable Indicators:*

1. At least 10 contracts signed to support the preparation of projects and their supporting documents under IPA-I programmes
2. All project fiches prepared with SEI support include the necessary documentation (feasibility studies, market research, draft tender dossiers) attached as annexes, when the relevant IPA-I project package is submitted to the EC by the NIPAC.
3. On the date of signature of the relevant Financing Agreement, at least 80% of the tender dossiers are submitted to the CFCU by beneficiary institutions.
4. At least 80 % of EU financed projects under the relevant programme are implemented in accordance with implementation schedules foreseen in the project fiches.
5. Quarterly Steering Committee meetings are held to determine SEI needs at least 20 workshops with the beneficiary institutions on how to prepare a terms of reference

*Component 2: Unallocated Institution Building Envelope in the Context of Preparations for Pre-accession Process and Accession Negotiations*

The aim of this component is to enable the implementation of a number of accession related actions of various actors (such as public institutions, ministries, NGOs which have related with acquis implementation, local administrations etc.) in order to meet specific and urgent needs identified in the course of the pre-accession and negotiation processes. Furthermore, this component will support Turkey's participation in activities for the exchange of information, networking, participation in workshops, conferences, study visits and similar activities. Under this component, Technical Assistance, full scale twinning projects, twinning light as well as projects implemented through Direct Agreements with international organisations can be funded after approval by the Commission.

*The general result to be achieved under this component is:*

Strengthened capacities of the Turkish institutions in fulfilling their respective pre-accession roles and functions, as well as DIS institutions and operating structures appointed in the framework of IPA.

*Measurable Indicators:*

1. At least 10 contracts signed to enable the implementation of accession related actions by Turkish institutions
2. All contracts signed support indicators identified in the MIPD 2011-2013 to implement sector objectives.
3. At least 10 full scale twinning/TA/direct grant projects supported.

In a number of areas, TA and Twinning projects to be funded have already been identified. The project fiches are attached to the fiche. Further projects will be identified during implementation.

Some projects to be financed under this facility have already been identified and the relevant project fiches are attached in an annex:

1. Institutional Capacity Building for Fishery Producer Organisations

The purpose of the project is to prepare Turkish Fisheries Sector for the effective implementation of common organisation of the market in line with the Common Fisheries Policy of the EU by establishing an institutional and legal framework. The following results should be achieved:

- National legislation harmonised and policy developed for support mechanism with relevant fisheries Acquis in order to fully comply with the EU's CMO.
- Policy developed and timetabled framework conditions in place for the establishment of responsible and functional fishery POs in accordance with the relevant Acquis,
- Improved capacity of MARA and Fishermen's Associations for implementation of instruments of the EU's CMO through trainings, study visits and awareness campaigns for stakeholders.

The project is expected to be implemented through Twinning.

## 2. Improving the Crime Analysis Efficiency and Effectiveness of the Crime Analysis and Assessment Centre

The objective is to increase safety and security of the population and to decrease the crimes rate through a more efficient and effective crime prevention strategy.

The expected results are:

- Determined best practices in EU and the current status of Turkey in terms of crime analysis and prevention.
- Increased knowledge and skills of the staff of Crime Analysis Units in the GGC and TNP in compliance with EU standards and best practices.
- Strengthened institutional capacity in compliance with EU standards and best practices.
- Preparation of Turkish Crime Prevention Strategic Plan.

The project is planned to be implemented through Twinning.

## 3. Technical assistance for improving regulatory capacity of ICTA on next generation fixed and mobile networks

The project objective is to support the creation of multi-service, high-speed, country-wide Next Generation Networks (NGN), and enhance consumer welfare in electronic communication sector in order to achieve the information society, and spread out the high-speed broadband services to consumers at affordable prices.

The project aims to achieve the following results

- Improvement of access regime with sound cost models, increased new entries to the markets, creation of alternative wireline and wireless networks
- Development of market figures, increase of competition parameters and network ownership
- Strengthened implementation capacity of ICTA in dealing with the regulatory issues of the next generation technologies and access services,

The project is planned to be implemented through technical assistance.

#### 4. Restructuring and strengthening the administrative capacity of Turkish DG Civil Aviation

The objective is to strengthen the Turkish DGCA institutional and administrative capacity on achievement alignment with the EU Civil Aviation acquis and ensuring high safety standards in civil aviation.

Results are that DGCA staff capability and supervisory role regarding safety, competition, passenger's rights, statistical returns is strengthened and in particular the capability on collection, collation, analysis of aviation statistics and dissemination quality reporting according respective EU acquis requirements is improved;

The project is planned to be implemented via Twinning and TA.

The full fiches for all interventions, over 500.000 EUR will be approved in an exchange of letter with the Commission. Below this threshold the approval of EUD only is required.

### 3.4 Activities

The co-financing of this project will be covered by the budget of the Ministry for European Union Affairs

**3.4.1 Project Preparation Facility (PPF):** The identification of single initiatives that will receive support from PPF will be made at an early stage in the programming cycle of the pre-accession assistance, on the basis of initial proposals received from the potential beneficiaries in Turkey. Besides, during implementation of projects, beneficiaries may also request to benefit from this facility as long as it there is no duplication and it concerns a priority listed in NPAA, AP and MIPD. Proposals which cover supplies cannot be financed under this component. At least 10 proposals by the beneficiary institutions will be contracted to support the preparation of projects and their supporting documents under IPA-I programmes.

Support provided to the beneficiaries under this component is basically focused on:

- *Short-term technical assistance*

Technical assistance including training, study-visits, management, organizational and other expert advice - to support beneficiary institutions in developing/upgrading necessary technical know-how and management skills in project preparation and implementation.

- *Feasibility studies*

The PPF can finance not only entire studies, but can also be applied to complete studies or tests to ensure that their recommendations are coherent and feasible. The most obvious studies in this field are cost-benefit and economic analyses of a recommended solution or sensitivity testing of various assumptions made in a feasibility study. In all cases required, environmental impact assessments will be carried out under this heading.

- *Detailed designs of acquis related investment projects*

This includes the detailed technical preparation of a project following the completion of a feasibility study. It may involve developing detailed designs of geophysical and/or photogrammetric studies, descriptions and technical specifications, bill of quantity for necessary inputs, completion schedules for works delivery and drafting of technical drawings including tender dossiers for works, supervision and supply contracts in accordance with the PRAG. In addition, the preparation of complex grant and aid schemes can also be envisaged.

- *Preparation of institution-building projects, training programmes and aid schemes*

The PPF can assist with the preparation of such institution building programmes, training programmes and aid schemes. Also, DIS related training programmes to improve the capacity building of DIS institutions such as MEU, CFCU, NF and line ministries could be financed under PPF.

- *Preparation of technical specifications, procurement plans and tender dossiers*

For simple projects, detailed procurement plans are not necessary and the preparation of tender documentation mainly focuses on detailed technical documentation to be enclosed to a standard tender dossier according to the PRAG. On more complex projects however, external technical support might be needed. This may be the case not only on complex works/supplies contracts but also for the preparation of calls for proposals for a grant scheme.

Project development to be supported under the PPF may include projects that are potential candidates for loans from IFIs, where such activities are linked to pre-accession and co-financing by the IFIs is considered as a possibility. Project preparation costs for such projects can be supported by this facility, subject to the same procedures as projects proposed for support by pre-accession financial assistance alone.

This facility may also be used for the recruitment of external assessors for the evaluation of tenders.

- *Assessment of applications under grant schemes*

The beneficiary institutions of grant-scheme programmes can be supported under PPF for the assessment of applications of these schemes, in case the human resource capacity necessitates such an action and there is no adequate specific allocation under that project budget for these activities.

#### 3.4.2 Unallocated Institution Building Envelope in the Context of Preparations for Pre-accession Process and Accession Negotiations (UNIBE)

This envelope is created to respond to emerging institutional building and investment-related needs and tasks in a flexible and immediate way. Under this envelope urgent and unforeseen or high priority needs and tasks that would come up during the accession and negotiation processes will be supported. Proposals which cover supplies can not be financed under this component. This envelope may be used for the purposes of:

- Twinning projects with EU Member States
- TA for acquis related studies which are non-PPF type of projects (needs and gap analyses, action plan drafting, strategy development, legal work, training)
- Twinning light projects for acquis related studies or institution building type of activities
- Direct Agreements with international organisations
- Participation in acquis related meetings, workshops, study visits
- Training on acquis related issues (capacity building of relevant bodies for the adoption and implementation of the EU acquis communautaire)
- Activities related to strengthening the DIS institutions and operating structures appointed in the framework of IPA implementation in Turkey.

Funded projects will be based on the following principles:

MEU, being the beneficiary of this component, is responsible for the definition of the criteria for applications, the timing of calls for applications, the minimum-maximum size and duration of

projects, the practical working/management methods and if necessary, budgetary proportions for different tools of support.

Any project or contract for over 500.000 euros will be submitted by the MEU in the form of a project fiche to the European Commission for prior approval. Only once the approval is given can the contracting process start.

### **3.5 Conditionality and Sequencing**

Conditionalities:

1. All contracts to be financed under the envelope with an indicative budget of over 500.000 euros shall be submitted in standard project fiche format from to the European Commission for written approval before the tenders are launched.
2. The maximum budget for projects to be financed under SEI is 3.000.000 euros.

### **3.6 Linked Activities**

To enable the establishment of the DIS and make the involved components operational, Turkey has benefited from institution building support under a number of projects, specifically a direct grant to the CFCU and a variety of short and long-term TA projects.

There have been several *Project Cycle Management (PCM) seminars and training of trainers activities* coordinated and organized by MEUA in cooperation with the European Commission. These activities intended to give a detailed and concrete approach in order to guarantee that relevant staff in the beneficiaries becomes more capable of preparing adequate project proposals and other documents relevant for international financing.

In 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009 and 2010 nearly 100 million Euros are committed for “*Support Activities to Strengthen European Integration Process*” projects, which are aiming to increase project design and project/programme management capacity of project beneficiaries and accelerate EU accession process by strengthening administrative capacity.

*TAIEX* also provides technical assistance to all levels of public and semi-public administrations in transposition, implementation and enforcement of the *acquis communautaire* in the form of expert missions, seminars, workshops, study visits, evaluation and analysis reports.

### **3.5 Lessons learned**

#### *Support Activities to Strengthen EU Integration Process*

PPF components of this facility have been intensively used to support preparations under Instrument for Pre-Accession Instrument (IPA). This project had led to higher quality and timely delivery of project fiches and will ultimately lead to an increase in qualified staff supporting acceleration of EU integration process.

Substantial progress in the implementation of the DIS as well as the timely preparation and implementation of large parts of the annual programmes could only be achieved through the support available from these programmes.

Since the Law No. 5916, *the Organisation and Functions of the Secretariat General for the EU Affairs*, published in the Official Gazette numbered 27283 and dated 9 July 2009, SEI has been executed by a separate unit, Directorate of Project Implementation. After this new delegation, the absorption capacity of the SEI Project under the Programming 2007 was sharply increased according to SEI 2006. 80% of budget was utilized as a consequence of Directorate of Project Implementation's committed efforts.

Taken into consideration feedbacks of the beneficiary institutions, Directorate of Project Implementation launched studies for a new application which will facilitate application process and monitoring projects which will be currently implemented and filtering statistical data of previous SEI projects. It is aimed with online applications at not only the number of contracted projects will be increased but also the quality of the SEI Projects will be developed. Besides an action plan will be prepared for following three years. So an efficient management structure for the projects under SEI will be enabled.

Terms of References providing short/midterm technical assistance to projects mainly funded under programming are supported under PPF. These Terms of References need to be treated in an urgent manner. It is essential that these Terms of References be submitted in a timely manner to MEUA.

The capacity of DIS institutions has been increased through the projects funded under UNIBE. An example for this is the training organized by NIPAC under coordination of NAO.

Institutions need to make assessments and understand their own capacity needs on DIS-related topics. This will allow them to be more effective in how and who they select from amongst their staff to receive training, and to ensure that staff undertake training in a progressive fashion – start with the basics (PCM, log frames etc) before embarking on specialised courses in DIS topics. There is a pool of local trainers who do have competency to provide training services and this pool must be used and expanded.

# 1. INDICATIVE BUDGET (million Euro)

			SOURCES OF FUNDING										
			TOTAL EXP.RE	TOTAL PUBLIC EXP.RE	IPA CONTRIBUTION		NATIONAL PUBLIC CONTRIBUTION					PRIVATE CONTRIBUTION	
ACTIVITIES	IB (1)	INV (1)	EUR (a)=(b)+(e) (€)	EUR (b)=(c)+(d) (1€)	EUR (c) (1 €)	% (2)	Total EUR (d)=(x)+(y)+(z) (€)	% (2)	Central EUR (x)	Regional/ Local EUR (y)	IFIs EUR (z)	EUR (e)	% (3)
PPF	x	-	2,223,000	2,223,000	2,000,000	90	223,000	10		-	-	-	-
UNIBE	x	-	16,667,000	16,667,000	15,000,000	90	1,667,000	10		-	-	-	-
<b>TOTAL IB</b>			<b>18,890,000</b>	<b>18,890,000</b>	<b>17,000,000</b>	<b>90</b>	<b>1,890,000</b>	<b>10</b>					
TOTAL INV			-	-	-		-						
<b>TOTAL PROJECT</b>			<b>18,890,000</b>	<b>18,890,000</b>	<b>17,000,000</b>	<b>90</b>	<b>1,890,000</b>	<b>10</b>		-		-	-

NOTE: DO NOT MIX IB AND INV IN THE SAME ACTIVITY ROW. USE SEPARATE ROW

Amounts net of VAT

(1) In the Activity row use "X" to identify whether IB or INV

(2) Expressed in % of the **Public** Expenditure (column (b))

(3) Expressed in % of the **Total** Expenditure (column (a))

Co-financing of the contracts which are signed under SEI will be provided by the MEU as the beneficiary of the project on behalf of the beneficiaries of the contracts.

## 5. INDICATIVE IMPLEMENTATION SCHEDULE

Components	Start of Tendering	Signature of Contract	Contract Completion
PPF	4 <sup>th</sup> quarter 2012	Various dates due to nature of activities	2017
UNIBE	4 <sup>th</sup> quarter 2012	Various dates due to nature of activities	2017

All projects should in principle be ready for tendering in the first quarter following the signature of FA.

## 6. CROSS CUTTING ISSUES (WHERE APPLICABLE)

### 6.1 Equal Opportunity

Equal participation of women and men will be secured through appropriate information and publicity material, in the design of projects and access to the opportunities they offer. An appropriate

men/women balance will be sought on all the managing bodies and activities of the programme and its projects.

## **6.2 Environment**

N/A

## **6.3 Minorities and Vulnerable Groups**

According to the Turkish Constitutional System, the word minority encompasses only group of persons defined and recognized as such on the basis of multilateral or bilateral instruments to which Turkey is a party.

The project will in no way harm the rights of any individuals (including disabled people) or entities to apply for the registration of their industrial property rights, or hinder the use of their rights for oppositions, complaints, appeals, or any other rights thereof before the public institutions of Republic of Turkey.

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### **ANNEXES TO THE PROJECT FICHE**

Annex – 1 : Logframe in standard format

Annex – 2 : Contracting and disbursement schedules

Annex – 3 : Implementation arrangements

## ANNEX – I LOGFRAME MATRIX

<b>LOGFRAME PLANNING MATRIX FOR Project Fiche</b>	<b>Programme name and number</b> TR2011/0940.26 Enhanced Support Activities to Strengthen the European Integration Process (ESEI)		
	<b>Contracting period expires</b> 3 years after the signature of the FA		<b>Disbursement period expires</b> 1 year following the end date for execution of the contract
	<b>Total budget :</b> 18,890 000 Euro		<b>IPA budget:</b> 17.000.000 Euro
<b>Overall objective</b>	<b>Objectively verifiable indicators</b>	<b>Sources of Verification</b>	
<ul style="list-style-type: none"> <li>▫ Satisfactory progress of the accession process,</li> <li>▫ Increased effectiveness and impact of projects financed through EU pre-accession funds,</li> <li>▫ Improved absorption of programmed EU funds combined with an increased efficiency during implementation,</li> <li>▫ Strengthened technical and administrative capacity of the Turkish administration and other relevant institutions in order to harmonize the acquis and implement acquis related legislation.</li> </ul>	<ul style="list-style-type: none"> <li>▫ Positive assessment of the Commission Services on Turkey's progress</li> <li>▫ Positive assessment of the IET and the JMC on the contribution of EC financial assistance projects to achieving pre-accession goals</li> </ul>	<ul style="list-style-type: none"> <li>▫ Reports prepared by the Turkish Government, European Commission</li> <li>▫ JMC Meeting Results</li> <li>▫ IET reports</li> </ul>	
<b>Project purpose</b>	<b>Objectively verifiable indicators</b>	<b>Sources of Verification</b>	<b>Assumptions</b>
The purpose of this project is to strengthen the capacities of the DIS institutions (office of the NAO, NIPAC, MEU, CFCU) and operating structures appointed within the framework of IPA, as well as other relevant Turkish institutions in fulfilling their respective pre-accession roles and functions.	<ul style="list-style-type: none"> <li>▫ Positive assessment of the JMC and the IET on the pre-accession roles and functions played by the involved institutions during project implementation</li> </ul>	<ul style="list-style-type: none"> <li>▫ JMC and SMSC Meeting Results</li> </ul>	<ul style="list-style-type: none"> <li>▫ AP, NPAA and Regular Reports provide adequate guidance to the programming exercise</li> <li>▫ National sector strategies developed and/or continually updated</li> <li>▫ Turkish and EU officials continue to abide with the principles of the (E)DIS</li> <li>▫ EU implementation procedures further streamlined</li> </ul>
<b>Results</b>	<b>Objectively verifiable indicators</b>	<b>Sources of Verification</b>	<b>Assumptions</b>
<b>Component 1: Project Preparation Facility (PPF)</b>			

<p>An improved absorption of programmed EU funds in the framework of IPA component-1, combined with an increased efficiency during implementation</p>	<p>At least 10 contracts signed to enable the implementation of accession related actions by Turkish institutions</p> <ul style="list-style-type: none"> <li>▫ At least 4 assesment meeting organized to determine needs for SEI of institutions</li> <li>▫ At least 20 workshops realized to inform on terms of reference</li> <li>▫ At least 30 application received</li> <li>▫ All project fiches include the necessary documentation (feasibility studies, market research, draft tender dossiers) attached as annexes, when the relevant programming year project package is submitted to the EC by the NIPAC.</li> <li>▫ On the date of signature of the relevant Financing Agreement, at least %80 of the tender dossiers are submitted to the CFCU by beneficiary institutions.</li> <li>▫ At least 80 % of EC financed projects under the relevant programme are implemented in accordance with implementation schedules foreseen in the project fiches.</li> </ul>	<ul style="list-style-type: none"> <li>▫ Monitoring report on SEI projects</li> <li>▫ IET reports</li> <li>▫ Monitoring reports of line ministries</li> <li>▫ MEUA, CFCU and EC files</li> </ul>	
<p><b>Component 2: Unspecified Envelope in the Context of Preparations for Pre-accession Process and Accession Negotiations (UNIBE)</b></p>			
<p>Strengthened capacities of the Turkish institutions in fulfilling their respective pre-accession roles and functions, as well as DIS institutions and operating structures appointed in the framework of IPA component-1.</p>	<p>At least 10 twinning/TA/Direct grant contracts signed to enable the implementation of accession related actions by Turkish institutions</p> <ul style="list-style-type: none"> <li>▫ At least 25 applications received</li> <li>▫ At least 70% of the necessary documents are prepared following deadlines agreed between TR and EU</li> <li>▫ At least 70 % of the documentation needed during the preparatory studies to upgrade the current DIS institutions and new operating structures are prepared on schedule.</li> </ul>	<ul style="list-style-type: none"> <li>▫ Related documents prepared by the negotiating parties</li> <li>▫ Related documents prepared by the DIS actors and new operating structures.</li> </ul>	
<p><b>Activities</b></p>	<p><b>Means</b></p>	<p><b>Costs</b></p>	<p><b>Assumptions</b></p>

<b>Component 1: Project Preparation Facility</b>			
<p>TA - including training, study-visits, management, organizational and other expert advice - to support beneficiary institutions in developing / upgrading necessary technical know-how and management skills</p> <p>Expert advice to beneficiary institutions to support the preparation of documents, such as</p> <ul style="list-style-type: none"> <li>▫ Feasibility studies</li> <li>▫ Detailed designs of acquis related investment projects</li> <li>▫ Environmental impact assessments</li> <li>▫ Institution-building projects, training programmes and aid schemes</li> <li>▫ Technical specifications, procurement plans and tender dossiers</li> </ul>	<ul style="list-style-type: none"> <li>▫ Service contracts</li> <li>▫ FWC contracts</li> <li>▫ Twinning Light</li> </ul>	EUR 2 223 000	<ul style="list-style-type: none"> <li>▫ Sufficient dedicated and qualified staff available at beneficiary institutions</li> <li>▫ Appropriate programming procedures in place</li> <li>▫ Stability of the DIS institutions</li> <li>▫ AP, NPAA and Regular Reports provide strategic guidance to the programming exercise</li> <li>▫ Sector strategies relating to IB developed and continually updated</li> </ul>
<b>Component 2: Unspecified Envelope in the Context of Preparations for Pre-accession Process and Accession Negotiations (UNIBE)</b>			
<p>TA - including training, management, organizational and other expert advice - to support beneficiary institutions in developing / upgrading necessary technical and legal know-how and management skills</p>	<ul style="list-style-type: none"> <li>▫ Service contracts</li> <li>▫ FWC contracts</li> <li>▫ Twinning</li> <li>▫ Twinning Light</li> <li>▫ Direct Agreements</li> </ul>	EUR 16 667 000	<ul style="list-style-type: none"> <li>▫ Sufficient dedicated and qualified staff available at beneficiary institutions</li> <li>▫ Intermediate Negotiation Results provide adequate guidance to the bodies concerned</li> </ul>

**ANNEX – II Contracting and Disbursement Schedule (EU Contribution) –**

<b>Contracted</b>	<b>I/2012</b>	<b>II/2012</b>	<b>III/2012</b>	<b>IV/2012</b>	<b>I/2013</b>	<b>II/2013</b>	<b>III/2013</b>	<b>IV/2013</b>	<b>I/2014</b>	<b>II/2014</b>	<b>III/2014</b>	<b>IV/2014</b>	<b>check</b>
PPF						500,000	500.000	500.000	500.000				<b>2.000.000</b>
UNIBE						10,000,000	5,000,000						<b>15,000,000</b>
<b>Cumulated</b>						<b>10,500,000</b>	<b>16,000,000</b>	<b>16,500,000</b>	<b>17,000,000</b>				<b>17,000,000</b>
<b>Disbursed</b>	<b>I/2012</b>	<b>II/2012</b>	<b>III/2012</b>	<b>IV/2012</b>	<b>I/2013</b>	<b>II/2013</b>	<b>III/2013</b>	<b>IV/2013</b>	<b>I/2014</b>	<b>II/2014</b>	<b>III/2014</b>	<b>IV/2014</b>	<b>check</b>
PPF						500,000	500.000	500.000	500.000				<b>2.000.000</b>
UNIBE						10,000,000	5,000,000						<b>15,000,000</b>
<b>Cumulated</b>						<b>10,500,000</b>	<b>16,000,000</b>	<b>16,500,000</b>	<b>17,000,000</b>				<b>17,000,000</b>

